



*УКРАЇНСЬКА ПРАВОСЛАВНА ЦЕРКВА В КАНАДІ*  
*UKRAINIAN ORTHODOX CHURCH OF CANADA*  
*L'ÉGLISE ORTHODOXE UKRAINIENNE DU CANADA*

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Job Category: Editor in Chief- Ecclesia Publishing Co./ Director of Communications

Position Type: Full Time

Job Region: MB – Winnipeg

Salary: Negotiable with benefits

Application Deadline: March 31, 2011

**The Organization:**

The Consistory Office of the Ukrainian Orthodox Church of Canada (UOCC) is the head administrative office of UOCC. The Office is responsible for the general administration of ecclesiastical affairs, maintaining vital statistic records and publishing books and materials on the Orthodox Faith and the Ukrainian Orthodox Church.

**Opportunity:**

The Consistory Office is seeking a qualified individual to take on the role of Editor-in-Chief for Ecclesia Publishing Corp. Ecclesia Publishing Corp. is the publication arm/department of the UOCC. This person will be responsible to the Metropolitan and to the Chancellor of the UOCC, reporting to the Presidium (Executive) and to the Full Consistory Board. The Editor-in-Chief will be responsible for the content and timely publication of the official newspaper of the church, (the) 'Visnyk-The Herald', in accordance with the mission and vision statement of the UOCC and (the) 'Visnyk'. The Editor-in-Chief will be the direct supervisor of Ecclesia Publishing staff, providing them with mentoring and leadership in order to advance the mission of the UOCC. The Editor-in-Chief will play an important leadership role in building and sustaining relations with the hierarchy, clergy, Consistory board members, staff, the editorial board and college, donors, advertisers and the public.

The successful candidate will also serve as the Director of Communications for the UOCC. He or she will work closely with the Metropolitan of the UOCC and the Chancellor in providing timely press releases and communications from the Consistory Office to clergy and faithful of the UOCC as well as to the media in general. The successful candidate will also be responsible for the management and development of the UOCC Webpage, working closely with the Webmaster.

**The Candidate:**

You are described as a strong leader with excellent interpersonal, oral and written communication skills who possesses the ability to exercise tact, discretion and good judgment at all times. You are recognized by colleagues in the community as a visionary

with expertise in strategic thinking, building team orientation and creating and managing deadlines and change.

Candidates will have a university degree and experience in media and communications. A degree in journalism is preferable, but not essential. The successful candidate will be able to demonstrate a basic working knowledge of the fundamentals of Orthodox theology. Knowledge of Mac computers is necessary, as the candidate will be using them to work with such programs as InDesign and Quark Express. Web page management and knowledge are also important, as this person will be responsible for the content and management of the UOCC Webpage. Proficiency in the Ukrainian language as well as a demonstrated awareness in Ukrainian and Ukrainian-Canadian culture would be a definite asset to the successful candidate.

Qualified applicants are invited to submit their resume and cover letter via mail or email to: Rt. Rev. Protopresbyter Victor Lakusta, Chancellor, 9 St. John's Ave., Winnipeg, MB R2W 1G8 or fax: (204) 582-5241 or email: [chancellor@uocc.ca](mailto:chancellor@uocc.ca)  
We would like to thank everyone for their interest in this position but only candidates selected for an interview will be contacted.